

Personnel Accountability System

Recommended Practices

Morris County Alliance of Active Chief's – February 2019

What is Accountability.....

To account for all firefighters, at any time, within the most dangerous area of an incident by providing enhanced personnel safety for the individual firefighter and provide incident command a means to track and account for personnel and their whereabouts within the danger area.

N.J.A.C. 5:75-2.4



What Accountability IS NOT

TAG COLLECTING!!!!



Establishing a System

FIRE SERVICE REFERENCE BOOKLET 9

MODEL FIRE DEPARTMENT INCIDENT MANAGEMENT STANDARD OPERATING GUIDES

Updated October 30, 2014



STATE OF NEW JERSEY
Chris Christie
Governor



DEPARTMENT OF COMMUNITY AFFAIRS
Richard E. Constable III, *Commissioner*

DIVISION OF FIRE SAFETY
William Kramer, *Acting Director*



DEPARTMENT NAME			
SECTION:	CHAPTER:	GUIDE #:	
SUBJECT: PERSONNEL ACCOUNTABILITY SYSTEM			
EFFECTIVE DATE: 02/07/2019	REFERENCE STANDARDS: N.J.A.C. 5:75-2.4	REVISION DATE N/A	PAGES 3
BY THE ORDER OF: Chief			
SUPERSEDES ORDER #: N/A			

PURPOSE:

This procedure is designed to establish a means to track and locate all fire department members operating at any incident or activity in which a department becomes involved.

RESPONSIBILITY:

All department personnel and officers.

SAFETY:

It is the intention of this department to provide the optimal level of firefighter safety. The application of this procedure will assist all members to meet this goal.

DEFINITIONS:

Hazardous Area - means any location(s) that may pose a safety and/or health risk to firefighters due to, but not limited to, the presence of products of combustion, hazardous or otherwise oxygen deficient or oxygen enriched atmosphere or the potential for any IDLH atmosphere, hazardous equipment or operations or the potential for any of these situations to exist. Additionally, any area or location that predisposes a firefighter to become lost, disoriented or trapped, including any confined space and wild land areas shall be considered a hazardous area for the purpose of this section.

IDLH - means immediately dangerous to life and health

PAS - Personnel accountability system

Where should your tags go....

Two-Tag System

● 1st tag

- Apparatus “Ring” collection for *all* members riding on the apparatus.
- Members attach Tag/PASS Device on apparatus ring.



● 2nd tag – Accountability Plate

- All members assigned to operate in an IDLH environment
- Attaches Personal Accountability tag on accountability plate



Steps to tagging in – Step 1

- All firefighters on an apparatus should remove one tag and secure it to the apparatus accountability ring
 - This will remain with the apparatus for member accountability.



Steps to tagging in – Step 2

- All firefighters on an apparatus assigned to operate in an IDLH environment will secure their accountability tag to the accountability plate

- This is for tracking and accounting for all firefighters working in IDLH conditions
- Rapid Intervention Crews should bring plate to IC Post/Staging.



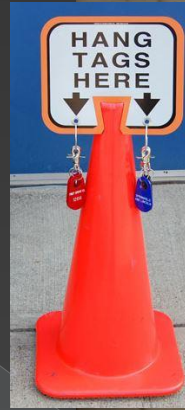
Steps to tagging in – Step 3

- As firefighters exit an apparatus, the accountability plate should be transferred to the apparatus officer.



Steps to tagging in – Step 4

- The apparatus officer will perform one of two possible options:
 - > **Option 1** – If accountability is not established
 - The officer will leave accountability plate by the entrance of the IDLH environment
 - > **Option 2** – If accountability is established
 - The officer will transfer the accountability plate to the OIC and/or Accountability Officer



Non-Accounted Personnel

- If a department has members who respond in department issued vehicles and/or are permitted to respond in their personal vehicles
 - > They shall locate the apparatus they are normally assigned and place their first tag on the apparatus ring.
 - > They then shall locate the OIC and/or Accountability Officer and tag-in with the apparatus plate they will be operating with in the IDLH environment



Steps to tagging in - Clearing

- When firefighters are complete with operating in an IDLH environment.
 - The apparatus/company officer will retrieve accountability plate from OIC and/or Accountability Officer, confirm they have P.A.R. and return personal tags to firefighters.



Apparatus Blocks/Plates

“Uniform” Color Code System

MORRISTOWN FD
MORRIS COUNTY

<input type="checkbox"/> OFFICER	FF 1	<input type="checkbox"/>
<input type="checkbox"/> FF 2	FF 3	<input type="checkbox"/>
<input type="checkbox"/> FF 4	FF 5	<input type="checkbox"/>
<input type="checkbox"/> FF 6	FF 7	<input type="checkbox"/>

LADDER 1

MORRIS TWP FD
MORRIS COUNTY

<input type="checkbox"/> OFFICER	FF 1	<input type="checkbox"/>
<input type="checkbox"/> FF 2	FF 3	<input type="checkbox"/>
<input type="checkbox"/> FF 4	FF 5	<input type="checkbox"/>
<input type="checkbox"/> FF 6	FF 7	<input type="checkbox"/>

ENGINE 2

MORRIS PLAINS FD
MORRIS COUNTY

<input type="checkbox"/> OFFICER	FF 1	<input type="checkbox"/>
<input type="checkbox"/> FF 2	FF 3	<input type="checkbox"/>
<input type="checkbox"/> FF 4	FF 5	<input type="checkbox"/>
<input type="checkbox"/> FF 6	FF 7	<input type="checkbox"/>

UTILITY 2

BOONTON TWSP FD
MORRIS COUNTY

<input type="checkbox"/> OFFICER	FF 1	<input type="checkbox"/>
<input type="checkbox"/> FF 2	FF 3	<input type="checkbox"/>
<input type="checkbox"/> FF 4	FF 5	<input type="checkbox"/>
<input type="checkbox"/> FF 6	FF 7	<input type="checkbox"/>

TENDER 6

STIRLING FD
MORRIS COUNTY

<input type="checkbox"/> OFFICER	FF 1	<input type="checkbox"/>
<input type="checkbox"/> FF 2	FF 3	<input type="checkbox"/>
<input type="checkbox"/> FF 4	FF 5	<input type="checkbox"/>
<input type="checkbox"/> FF 6	FF 7	<input type="checkbox"/>

RAPID INTERVENTION CREW

MADISON FD
MORRIS COUNTY

<input type="checkbox"/> OFFICER	FF 1	<input type="checkbox"/>
<input type="checkbox"/> FF 2	FF 3	<input type="checkbox"/>
<input type="checkbox"/> FF 4	FF 5	<input type="checkbox"/>
<input type="checkbox"/> FF 6	FF 7	<input type="checkbox"/>

RESCUE 4

DOVER FD
MORRIS COUNTY

<input type="checkbox"/> OFFICER	FF 1	<input type="checkbox"/>
<input type="checkbox"/> FF 2	FF 3	<input type="checkbox"/>
<input type="checkbox"/> FF 4	FF 5	<input type="checkbox"/>
<input type="checkbox"/> FF 6	FF 7	<input type="checkbox"/>

EMS 10

**Apparatus Blocks/Plates
Can Be Purchased Through
American Trade Mark Co.
www.firecommand.org**

**Special Thanks to:
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